

Jefferson County  
Finance Committee Minutes  
October 16, 2008

Committee members: Kuhlman, Rick  
Mode, Jim  
Molinaro, John  
Rogers, Pamela (Chair)  
Schmeling, Sharon L.

Pam Rogers called the meeting to order at 8:30 a.m. All committee members were present except Rick Kuhlman. Also present were Dave Ehlinger and Gary Petre.

Gary Petre certified that the meeting complied with the open meeting law.

Michael Onheiber and Geri Clausen presented their request for reimbursement of expenses that were incurred more than 30 days ago that were denied as per County Board Rule 64.08. A motion was made by Molinaro/Mode to pay the \$670.29 in denied reimbursements as allowed for exceptions under Rule 64.08. The motion passed 5-0. By general consensus, the committee agreed that the 30 day limit should remain and that the Finance Committee will look at exceptions on a case-by-case basis.

Renee Messing from Clifton Gunderson presented a brief recap of the Single Audit results for 2007. Dave Ehlinger shared the draft management response with the committee and Renee, who expressed that the response was appropriate.

A motion was made by Molinaro/Mode to approve the minutes from August 14, 2008. The motion passed 4-0. [Note: These minutes were already approved at the September 11, 2008 meeting.]

A motion was made by Molinaro/Mode to approve the minutes of 9/11/08, 9/15/08, 9/19/08 (as corrected), 9/22/08, and 9/24/08. The motion passed 4-0.

Elaine Richmond presented her request to use additional performance funding of \$8,340.70 for overtime in the Child Support office. A motion was made by Molinaro/Schmeling to allow additional overtime wages in Child Support to be funded by additional performance funding of \$8,340.70. The motion passed 4-0.

Dave Ehlinger informed the committee that the contingency fund balance is currently \$211,616.

Gary Petre recapped for the committee that (a) Carla Robinson indicated that she estimated her budget would have a surplus of \$17,000 that could be used for the remodeling of Rooms 124 and 200 in the Courthouse, and (b) that the Highway Department could possibly perform some work this year with funding to come from the Highway Interdepartmental Fund in Special Projects. A motion was made my

Mode/Molinaro to transfer up to \$23,000 from the contingency fund for remodeling of Rooms 124 and 220. The motion passed 4-0.

The committee considered the draft resolution from Phil Ristow to create a Finance Department. Gary Petre indicated he was not in favor of the optional sections requiring that the removal of the department head be subject to the concurrence of the County Board. A motion was made by Molinaro/Mode to (a) remove the optional sections from the draft resolution and (b) forward the amended resolution to the County Board. The motion passed 4-0.

The committee reviewed the contract proposal from Ehlers & Associates for Five Year Management Services. A motion was made by Schmeling/Molinaro to recommend the contract to the County Board at their next meeting. The motion passed 4-0.

Dave Ehlinger presented two options for the rates for retiree dental coverage in 2009. A motion was made by Molinaro/Mode to set retiree dental rates at \$36/month for single coverage and \$77/month for family coverage for calendar year 2009. The motion passed 4-0.

A motion was made by Schmeling/Molinaro to pay expenditures in the amount of \$408,225.67. The motion passed 4-0.

A motion was made by Molinaro/Rogers to adjourn at 10:05 a.m. The motion passed 4-0.

Respectfully submitted,

Pam Rogers  
Finance Committee Chair  
Jefferson County